

**COIMBATORE INSTITUTE OF TECHNOLOGY, COIMBATORE - 641014**

**INDEX**

<b>S.No</b>	<b>Particulars</b>	<b>No.of Pages</b>	<b>To be done</b>	<b>Page No</b>
1.	Call Letter	2	-	1
2.	Check List	1	-	3
3.	Students Particular Form	2	To fill all details & paste Parents and students photo	4
4.	Joint Declaration by the Parent or Guardian and the Candidate	1	Signed by Parents & Students	6
5.	Declaration by the student	1	Signed by student	7
6.	AFFIDAVIT BY THE STUDENT	2	Student sign and get sign Notary Public	8
7.	AFFIDAVIT BY PARENT / GUARDIAN	2	Parents sign and get sign Notary Public	10
8.	CERTIFICATE OF PHYSICAL FITNESS	1	To get sign from Medical officer	12
9.	First Graduate Concession – Joint Declaration Form	1	To fill all details	13
10.	Fee remittance Slip	1	To fill appropriate details	14
11.	Certificate arrangement list	1	To arrange the original certificate in the given order	15



# COIMBATORE INSTITUTE OF TECHNOLOGY

(Government Aided Autonomous Institution Affiliated to Anna University , Chennai)

COIMBATORE – 641 014

Principal : **Dr. V. SELLADURAI**, M.E., Ph.D.

FIE.,FIEE.,FIPE.,FORSI.,LM(ISSE)

Tel: 0422 – 2574071 , 2574072 E – Mail :principal@cit.edu.in

To

Date :

--

## Admission to the First Year of the B.E / B.Tech. Degree Course

You are informed that you have been **provisionally selected** for the B.E / B.Tech Degree Course at **Coimbatore Institute of Technology**, Coimbatore. The admission is valid and final only after the establishment of complete eligibility by the actual verification of all certificates in original and subject to the approval of the Directorate of Technical Education and the Anna University. You should be present with all your original certificates and fees for admission on \_\_\_\_\_ by 9 .00 a.m/ 11.00 a.m / 2.00 p.m at the Auditorium of the Institute.

Fees and Deposits payable at the time of admission through Demand Draft only

B.E / B.Tech. Aided courses:

**Tuition & other Fees**

**Rs. 24,600** per year

The DD in favour of “**The Principal, Coimbatore Institute of Technology**” payable at **Coimbatore -641014**

Failure to join the Institute by the time fixed for admission or Submission of any adverse certificate or non production of original certificates will result in the cancellation of your admission.

The fees, once paid, will not be refunded. No extension of time for admission will be granted under any circumstances.

**PRINCIPAL**

\*The amount paid during the time of counselling at TNEA – 2020 will be adjusted.

The following documents in original should be produced at the time of admission

1. Admission letter from CIT (put your signature in page 2).
2. Intimation of allotment from Tamilnadu Engineering Admissions, Chennai.
3. 10<sup>th</sup> , +1 , +2 Mark sheets.
4. Transfer Certificate and Conduct Certificate (From the Head of the Educational Institution in which the candidates last studied).
5. Original Community Certificate card with **Gopuram seal** (For candidates other than OC).
6. Certificate of Physical Fitness.
7. Student's particulars form (Affix one passport size photo of student, Father & Mother in appropriate space).
8. Acknowledgement of Demand Draft Submitted towards the tuition fees issued by the Secretary, Tamilnadu Engineering Admissions.

All the applicants are informed that the original certificates produced at the time of admission will be retained in the institute and will not be returned till the completion of the course under any circumstances whatsoever. To meet any need for the certificates for scholarships , Education loans, application to other institutions etc., the students are advised to take atleast Ten(10)photo copies of allotment order, 10<sup>th</sup> mark sheet , +1 mark sheet , +2 mark sheet & Community Certificate , First Graduate Certificate , Joint Declaration form , get them attested and produce the same during admission.

**IMPORTANT NOTE**

The candidates should ensure that correct marks are furnished by him/her in the application form. The candidates are informed that if, after proper scrutiny of his / her marks, it is found that the marks furnished by him / her in the application form are not correct, then:

- 1. He / She will forfeit the admission no matter at what stage of the course he/she is at that time.**
- 2. He / She will be debarred from pursuing the studies for a period of three years.**
- 3. Legal action will be initiated against him/her for furnishing wrong marks.**

We are aware of the above stipulated conditions for admission and accept to abide by the same

Signature & name

Father \_\_\_\_\_

Mother \_\_\_\_\_

Signature & Name of the Candidate

**COIMBATORE INSTITUTE OF TECHNOLOGY, COIMBATORE – 641 014**

NAME

COURSE  TNEA Reg No

BRANCH

**I YEAR B.E / B.Tech ADMISSION 2020 - 21**

FOR OFFICE USE ONLY		No.	CHECK LIST – I , II , III BUNCH
YES	NO	1	Admission letter from CIT (write your address in page 1)
YES	NO	2	Allotment order from TNEA , Chennai
YES	NO	3	Community Certificate
YES	NO	4	+2 Mark sheets , +1 Mark sheets , 10 <sup>th</sup> Mark sheets
YES	NO	5	Transfer Certificate
YES	NO	6	Photo copy of Aadhaar card
YES	NO	7	Original First Graduate Certificate
YES	NO	8	Original joint declaration of First Graduate in the prescribed format duly signed by the student and his / her parent / Guardian
YES	NO	9	Certificate of Physical Fitness
YES	NO	10	Student's Particulars form
YES	NO	11	Affidavit by the student (Get signature from the notary public)
YES	NO	12	Affidavit by the parent / guardian (Get signature from the notary public)
YES	NO	13	Joint declaration by the parent or guardian and the candidate (Form issued by CIT)
YES	NO	14	Declaration by the student (Form issued by CIT)

The candidates are advised to produce five(5) attested copies of Allotment order (TNEA 2020) +2 Mark sheets , +1 Mark sheets , 10<sup>th</sup> Mark sheets , Transfer Certificate & Community Certificate , First Graduate Certificate (if applicable) in addition to the above

\* Scholarship Forms, Fee Concession Forms., can be had from the office (Scholarship Section)

Verified

# COIMBATORE INSTITUTE OF TECHNOLOGY

(Government Aided Autonomous Institution affiliated to Anna University)

COIMBATORE – 641 014

## STUDENT'S PARTICULARS 2020 - 21

(FILL IN BLOCK LETTERS)

AFFIX  
PHOTO HERE  
(Student's Photo)

AFFIX  
PHOTO HERE  
(Father's Photo)

AFFIX  
PHOTO HERE  
(Mother's Photo)

Student's Name: \_\_\_\_\_ Sign \_\_\_\_\_

Father's Name \_\_\_\_\_ Sign \_\_\_\_\_

Mother's Name \_\_\_\_\_ Sign \_\_\_\_\_

1. a. Aadhaar No  b. Date of Birth

c. Class & Branch:  d) Roll No.  e. TNEA Reg No

a) If Hosteller, Name of the Hostel: \_\_\_\_\_ Room No. \_\_\_\_\_

b) If not a Hosteller staying with: **PARENT/ RELATIVES/ FRIENDS/ PRIVATE LODGING**

2. Permanent Address  
(Photo copy of ration card must be attached)

Address of close relatives or family friends in and around Coimbatore to contact during emergency

Name :  
Occupation :  
Relationship :  
Address :

Pin Code  Mob No  Pin Code  Mobile No  Tel No

3. a) Nativity \_\_\_\_\_ b) Religion \_\_\_\_\_  
i) Village \_\_\_\_\_ c) Caste \_\_\_\_\_  
ii) Taluk \_\_\_\_\_ d) Community : SC/ST/MBC/BC/Others  
iii) District \_\_\_\_\_ e) Mother Tongue \_\_\_\_\_  
f) Blood Group \_\_\_\_\_

h) Scholarship, if any , give details \_\_\_\_\_

4. a) Name of Father & Mother: Residential Address :	Occupation of Father & Mother : Office Address :
:	
Pin code <input type="text"/> Mob No : <input type="text"/>	Pincode: <input type="text"/> Tel.No: <input type="text"/>
b) Whether Gazetted N.G.O. (In case of Govt. employee) _____ c). Annual Income Rs _____	

### EDUCATIONAL DETAILS

Exam last passed	Name & place of Institution	University / Board	Month / Year of passing	Reg.No	T.M.R.Code No.(as entered in the H.S.C.Mark list)	No.of Attempts

Subject	Marks (out of 100)	Percentage	% of Physics & Chemistry put together	Marks obtained (out of 200) % of M+% of P+C put together
Maths (M)				
Physics (P)				
Chemistry (C)				

5. Extra Curricular Activities (Give Details):

6. Student Mobile No :

7. Student E – mail ID :

**I do hereby declare that the above said details furnished by me are complete and correct to the best of my knowledge.**

Date :

Signature of the Student



## COIMBATORE INSTITUTE OF TECHNOLOGY

(Government Aided Autonomous Institution Affiliated to Anna University, Chennai)

COIMBATORE – 641 014

Tel: 0422 – 2574071, 2574072 Grams: 'COINTECH'

### Joint Declaration by the Parent or Guardian and the Candidate

*I hereby solemnly and sincerely affirm that*

1. The statements made and information furnished in my son's/daughter's/wards application and also in all the enclosures thereto submitted by him / her are true. However if it is found later that any information furnished therein is untrue, I realised that i am liable for criminal prosecution and i also agree to the forfeiture of his/her seat in the institution
2. My son /daughter /ward would confirm strictly to all rules and regulations in force now or which may be introduced in the institute hereafter and that i realise that any branch of discipline and rules on my son's/daughter's/ward's part would entail summarily forfeiture of his / her seat in the institution.
3. I am aware that if my son/daughter/ward does not put in a minimum of 75% attendance during the year in theory, drawing and practical classes separately, my son/daughter/ward will not be permitted to appear for the final examination
4. I am aware that the curriculum for the various courses is not rigid & that my son/daughter/ward will follow the syllabi for the various courses in force at the time of his/her admission and that any revision or modification made in the syllabi during the course of his/her study in the institution will be binding on him/her
5. I am aware that if son/daughter/ward does not get a minimum of 50% marks in the day to day valuation of his/her work and progress he/she will not be permitted to appear for the final examination
6. In case, son/daughter/ward's progress in studies is uniformly poor, in the institution, his/her studies are liable to be terminated with the issue of Transfer certificate.
7. In case, my son/daughter/ward becomes a scholarship holder or comes to enjoy educational concessions like half fee or full fee etc., and does not show progress, the scholarship or educations concessions are liable to be cancelled and if my son/daughter/ward's conduct and character are not good these will be cancelled summarily
8. My son/daughter/ward is aware that any breach of discipline and rules or bad conduct in the N.C.C. or extracurricular activities will also entail summarily forfeiture of seat in the institution, in addition to such other proceedings that may be taken against him/her
9. I am aware that if my son / daughter / ward is admitted into the hostel he/she will strictly abide by the rules and regulations in force in the hostel and that any breach of discipline or rules on any unruly conduct or undesirable activities will be summarily dealt with resulting in the forfeiture of seat both in the hostel and the institution in addition to such other proceedings that may be taken against him/her
10. In case, the qualification possessed by my son/daughter/ward is not recognized by affiliating university he/she will discontinue forthwith the course which he/she undergoes.
11. I will not request for transfer from Coimbatore Institute of Technology to any other Engineering Institution and also guarantee that I will continue in Coimbatore Institute of Technology until the completion of the course.
12. I also affirm that I will abide by the rules and regulations stipulated by the Institute from time to time

**Station:** **Signature & Name**  
**Father** \_\_\_\_\_

**Date:** **Mather** \_\_\_\_\_ **Signature of the Candidate & Name**

## DECLARATION BY THE STUDENT

I ,..... (Name in block letters), Son  
/ Daughter of ..... hereby solemnly declare that the certificates  
furnished by me are true, correct and complete. Otherwise, I will be liable to forfeit my seat and / or  
removed from the rolls of the Institution at whatever stage of study, besides making me **LIABLE FOR  
CRIMINAL PROSECUTION.**

Counter Signed

Signature of the student

Principal:

Date:

Office Seal:

Place:



# COIMBATORE INSTITUTE OF TECHNOLOGY

COIMBATORE - 641014

## ANNEXURE – 1

### AFFIDAVIT BY THE STUDENT

I \_\_\_\_\_ (full name of students with admission/ registration/ enrolment number)

S/o-D/o . of Mr./Mrs./Ms \_\_\_\_\_

1. Having been admitted to Coimbatore Institute of Technology, have received a copy of the AICTE regulation on Curbing the menace of Ragging in Higher Educational Institutions , 2009, (here after called the “ Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and I am aware as to what constitutes ragging
3. I have also, in particular , perused clause 7 and clause 9.1 of the Regulations and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging , actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulation
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any Institution in the country on account of being found guilty of , abetting or being part of a conspiracy to promote, ragging ; and further affirm that, in case the declarations is found to be untrue. I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

**Signature of Deponent**

**Name**

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein

Verified at \_\_\_\_\_ (place) \_\_\_\_\_ on this the (day)----- of (month)(year) \_\_\_\_\_

**Signature of Deponent**

Solemnly affirmed and signed in my presence on this the (day) \_\_\_\_\_ of \_\_\_\_\_ month, \_\_\_\_\_ (year) after reading the contents of this affidavit

OATH COMMISSIONER/NOTARY PUBLIC

# COIMBATORE INSTITUTE OF TECHNOLOGY

COIMBATORE - 641 014

## ANNEXURE – 2

### AFFIDAVIT BY PARENT / GUARDIAN

I , \_\_\_\_\_ (full name of parent / guardian) father / mother / guardian of  
Mr./Mrs./Ms \_\_\_\_\_ (full name of students with admission/ registration/  
enrolment number)

1. Having been admitted to Coimbatore Institute of Technology, have received a copy of the AICTE regulation on Curbing the menace of Ragging in Higher Education Institutions , 2009, (here after called the “ Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and I am aware as to what constitutes ragging
3. I have also, in particular , perused clause 7 and clause 9.1 of the Regulations and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she found guilty of or abetting ragging , actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - c) My ward will not indulge in any behaviour or act that may be constitute as ragging under clause 3 of the Regulation
  - d) My ward will not participate in or abet or propagate through any act of commission or omission that may be constitute as ragging under clause 3 of the Regulations
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any Institution in the country on account of being found guilty of , abetting or being part of a conspiracy to promote, ragging ; and further affirm that, in case the declarations is found to be untrue. I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

**Signature of Deponent**

**Name**

**Address:**

**Telephone/mobile No:**

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein

Verified at \_\_\_\_\_ (place) \_\_\_\_\_ on this the (day)-----of (month)(year)\_\_\_\_\_

**Signature of Deponent**

Solemnly affirmed and signed in my presence on this the (day) \_\_\_\_\_ of \_\_\_\_\_ month, \_\_\_\_\_ (year) after reading the contents of this affidavit

OATH COMMISSIONER/NOTARY PUBLIC



# COIMBATORE INSTITUTE OF TECHNOLOGY

(Government Aided Autonomous Institution Affiliated to Anna University, Chennai)

COIMBATORE – 641 014

Tel : 0422 – 2574071 , 2574072 E-mail : [principal@cit.edu.in](mailto:principal@cit.edu.in)

## CERTIFICATE OF PHYSICAL FITNESS

(To be issued by a single Medical Officer)\*

I do hereby certify that I have examined Mr. / Ms.   
a candidate for selection to the Engineering Course in Tamil Nadu and found that he / she has no  
disease or infirmity except

I do not consider this as a disqualification for undergoing the course.

His / Her age according to his / her own statement is  years and by

Appearance is about  years. He /She has marks of Smallpox/Vaccination.

## PERSONAL MARKS OF IDENTIFICATION

Height \_\_\_\_\_ cm weight \_\_\_\_\_ kg

Chest measurement on full inspiration \_\_\_\_\_ cm and expiration \_\_\_\_\_ cm

Acuteness of Vision L \_\_\_\_\_ R \_\_\_\_\_

In case where sight is corrected with glasses, the power of glasses for each eye should be mentioned.

Signature of the Medical Officer with Seal

Station : Name

Date : Rank

Designation :

N.B. : Any defect, deformities or other disabilities, should be noted in detail

\* A Registered Medical Practitioner not below the rank of an Assistant Surgeon.

**FIRST GRADUATE CONCESSION-JOINT DECLARATION FORM**

I hereby declare the following details of my family members and their education qualifications to avail the tuition fee waiver for my studies in professional courses under the scheme of waiver of tuition fees to the students from the family where there are no graduates.

Sl. No	Name	Relationship Father / Mother / Brother / Sister / Grand Father / Grand Mother	Age	Educational Qualification	Whether Degree holder
(1)	(2)	(3)	(4)	(5)	(6)
1.		Applicant			
2.		Father			
3.		Mother			
4.		Father's Father			
5.		Father's Mother			
6.		Mother's Father			
7.		Mother's Mother			
8.		Brother / Sister			
9.		Brother / Sister			
10.		Brother / Sister			
11.		Brother / Sister			
12.		Brother / Sister			

I hereby solemnly and sincerely affirm that I am the first person from my family to claim the waiver of Tuition Fee for entire Professional Course of study and there is no graduate in my family so far. The particulars furnished above are true. Should it, however, be found that any information furnished therein is false in material particulars on verification at a large stage, I am liable for criminal prosecution and I also agree to return the amount equal to three times the tuition fee waiver availed by me.

Date :

Place :

**SIGNATURE OF THE CANDIDATE**

I solemnly and sincerely affirm that I am fully aware of the above declaration and the particulars furnished in the declaration are correct. I am liable for the criminal action / recovery of amount equal to three times of the fees waived, for incorrect particulars furnished.

Date :

Place :

**SIGNATURE OF THE PARENT / GUARDIAN**

**COIMBATORE INSTITUTE OF TECHNOLOGY, COIMBATORE – 641 014**  
(Government Aided Autonomous Institution Affiliated to Anna University, Chennai)

**FEES REMITTANCE SLIP – I YEAR B.E /B.Tech – 2020 - 21**

**(AIDED)**

NAME

--

ADMISSION NO

--

APPLICATION NO

--

Acknowledgement No & Date of the  
Demand Draft paid towards tuition fees  
issued by the secretary, Tamilnadu  
Engineering Admission 2020

--

Remarks

--

HSC / CBSE / GOI / OTHER STATE

Demand Draft No :

Demand Date :

Amount :

Bank Name & Branch :

**Amount payable**

Aided courses B.E / B.Tech -----

24,600/-

--

**Candidate's Signature**

Enclose: Photo Copy of the following

1. Allotment order
2. Receipt of Initial payment
3. Community Certificate (SC / ST Only) (Aided Courses Only)
4. First Graduate Certificate (If applicable)
5. Joint Declaration Form

**Principal**

## **COIMBATORE INSTITUTE OF TECHNOLOGY, COIMBATORE**

### **FIRST YEAR B.E / B.TECH, ADMISSION – 2020 – 21 CERTIFICATES TO BE ARRANGED IN THE FOLLOWING ORDER**

#### **FIRST BUNCH (TO BE STAPLED) (ALL ORIGINALS)**

1. Allotment order from TNEA, Chennai
2. Community Certificate
3. 10<sup>th</sup> mark sheet , 11<sup>th</sup> mark sheet , +2 mark sheet
4. Transfer Certificate
5. Photo copy of Aadhaar card

#### **SECOND BUNCH (TO BE STAPLED)**

1. Photo copy of Allotment order (only First Graduate Students)
2. Original First Graduate Certificate  
(FG certificate should include the following family members the candidate's father , mother , brother & sister, paternal grandfather , , paternal grandmother ,maternal grandfather , maternal grandmother )
3. Original joint declaration of first graduate in the prescribed format duly signed by the student and his parent / guardian

#### **THIRD BUNCH (TO BE STAPLED)**

1. Certificate of physical Fitness
2. Student's particulars – 2020 – 21
3. Affidavit by student ( Get signature from the notary public)
4. Affidavit by parent / guardian ( Get signature from the notary public)
5. Joint declaration by the parent or guardian and the candidate (issued by CIT)
6. Declaration by the student (issued by CIT)

#### **FOURTH BUNCH (TO BE STAPLED)**

1. Fees Remittance slip – 2020 – 21
2. Original Demand Draft submitted toward the tuition fees, issued by the Secretary, Tamilnadu Engineering Admissions , Chennai.
3. Photo copy Allotment order from TNEA, Chennai
4. Photo copy of Community Certificate (SC/ST only) (Aided courses only)
5. Photo copy of First Graduate Certificate
6. Photo copy of joint declaration in the prescribed format duly signed by the first graduate student and his / her parent / guardian (FG Students Only)

- Kindly bring soft copy of all the original (TNEA allotment order, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> mark sheet, Community, TC, FG, Parents photo, Student photo). Save all the above in a folder of TNEA Application No. and certificates in its name (i.e) 10,11,12, community, FG, Student, Father Mother ... likewise.